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Republic of the Philippines
CAMARINES NORTE STATE COLLEGE
F.Pimentel Ave., Brgy. 2, Daet, Camarines Norte, 4600 Philippines

Project Ref. No. BAC Reso 0056
Name of Project: Supply and Delivery of
Materials for 14th Hayag Festival
End user/Office: CPAU

BIDS AND AWARDS COMMITTEE
(Goods and Services)
vangie_sarion@yahoo.com, cp#09998612359

REQUEST FOR QUOTATION

Sir/Madam:

Please quote your best offer for the items listed below, subject to the Terms and Conditions stated on the next page. Submit your proposals/quotation signed and sealed not later than Feb. 24, 2022 to CNSC Bids and Awards Committee for Goods and Service,-BAC Secretariat/SPMO Office, Ground Floor General Administration Building,

Open quotations may be submitted manually or through facsimile or email at the address and contact numbers indicated above. The total approved budget for the contract is **Five Thousand Nine Hundred Eighty Pesos (P5,980).**


ROSALIE A. ALMADRONES, Ph. D.
BAC Chairperson

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Ballpen Blue	2	Dozens		
2	Ballpen Black	1	Dozen		
3	Special paper, short size	60	pcs		
4	Diploma Jacket	40	pcs		

Terms and Conditions:

1. Prices and specifications for the quotations should be valid for 30 days.
2. Bid should not exceed the Approved Budget for the Contract.
3. **DELIVERY PERIOD: 30 days** upon receipt of the Purchase Order.
4. Price quotation/s, to be denominated in Philippine peso shall include all kinds of taxes and other charges.
5. The quotations shall *be properly signed with the printed name of the authorized representative.*
6. Any *Interlineations, erasures, or overwriting* shall be valid only if they *are signed or initialed* by you or any of your duly authorized representatives.
7. Award of the contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions therein.
8. The following eligibility requirements shall be submitted with the quotations:
 - *Philippine Government Electronic Procurement System (PhilGEPS) Certificate of Registration;
 - *Valid and current Mayor's permit;
 - *Income/Business Tax Return covering the previous six (6) months; and
 - *Tax Clearance
9. Omnibus Sworn Statement shall be submitted only the Lowest/Single Calculated and Responsive Bidder,
10. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered/late deliveries within the prescribed delivery period shall be imposed per day of delay.
11. Manual submission of quotations and documents shall be submitted in an envelope ***duly sealed and signed*** to the following address:
 - The BAC Chairperson**
 - BAC Secretariat/SPMO Office
 - Ground Floor General Administration Building
 - F. Pimentel Ave., Daet, Camarines Norte
12. Proposals/quotation and attached documents for online submission may send the documents ***@vangie_sarion@yahoo.com*** on or before the deadline of submission.
13. Implementation of the project shall be in accordance with the provisions of the Revised Rules and Regulations of RA 9184.

Printed Name/Signature

T.I.N. #

Contact Numbers/e-mail address

Company Bank Account Number

Bank Name and branch

Canvassed by/Date: _____