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BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

**MINUTES OF THE MEETING
PRE-BID CONFERENCE
December 16, 2020
Main Library
9:00 A.M.**

Name of Project to be bid: Supply and Delivery of Various Goods and Services (Early Procurement)

Approved Budget for the Contract: P2,054,934.00

Time Started: 9:00 AM

Attendance:

BAC Members:

1. Dr. Rosalie A. Almadrones-BAC Chairperson
2. Engr. Aser Dino-BAC Vice-Chairperson
3. Ms. Lea Fulgueras-BAC Member
4. Dr. Ma. Cristina C. Azuelo-BAC Member

BAC Provisional Member – End-User: Engr. Junil Salmorin

**BAC Secretariat: Evangeline L. Sarion
Julie Fe S. Laborte**

Proceedings:

Call to Order :

The BAC Chairperson, Dr. Rosalie Almadrones presided and called the meeting to order at exactly 9:00 in the morning and started with a short prayer led by Ms. Lea Fulgueras followed immediately by the checking of attendance.

Attendance and Quorum:

The Head of the BAC Secretariat called the attendance and introduced each member and reported that out of five BAC regular members, there was one absent, thus a quorum was declared.

Announcement of the Invitation Sent to Observer

Dr. Rosalie Almadrones said that invitations were sent to three (3) observers, from Commission on Audit, Philippine Chinese Chamber of Commerce and Volunteers Against Crime and Corruption, however, only one responded on the said invitation. She said that the invitation is in accordance with Sec. 13 of IRR of RA 9184. However, nobody responded on the said invitation.

Announcement of Bidders Attendance/Checking of specifications

Mrs. Sarion, Head of the BAC Secretariat informed the body that there was no bidder present for the said project to be bid. Dr. Almadrones said that maybe there were discrepancies in the requirements. She instructed the end-user to review the requirements, and if there are modifications to be made, submit it to the BAC for addendum

Dr. Almadrones said that the conduct of the pre-bid conference was one of the requirements under A 9184, but since there was no bidder, Engr. Aser Dino moved for the adjournment of the meeting, seconded by Lea Fulgueras.

The meeting was adjourned at exactly 9:15 in the morning.

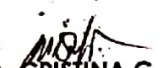
Prepared by:



EVANGELINE L. SARION


Head, BAC Secretariat for Goods and Services

NOTED:



DR. MA. CRISTINA C. AZUELO

BAC Member



ROSALIE A. ALMADRONES, Ph. D.

BAC Chairperson

ENGR. ASER N. DINO
BAC Vice Chairperson



MRS. LEA L. FULGUERAS

BAC Member



ENGR. JUNIL SALMORIN

BAC Provisional Member-End user