

FREEDOM OF INFORMATION PROGRAM



Agency:
Address:

CAMARINES NORTE STATE COLLEGE
F. Pimentel Avenue, Daet, Camarines Norte

Receiving Officer:
Designation:
Contact Number:
Email:

MARGIE O. AGAWA, MLL
Public Information & Community Relations Officer
09171439973
mail@cnscc.edu.ph

**CAMARINES NORTE
STATE COLLEGE**

ISO 9001:2015 CERTIFIED

1

The client will proceed to the Public Information Office and accomplish a request form or fill out online request through: **www.foi.gov.ph**

2

The request form will be stamped received by PICRO Officer-in-Charge and will be forwarded to the OVPAF for approval.

3

Once approved the OVPAF will forward the request to the concerned offices for the processing of information within 2-4 days

4

The requested documents will be authenticated and released by the Records Officer and inform the client of the day and time of release within 2-3 days via text message or e-mail